

ENFIELD PUBLIC SCHOOLS
Enfield, Connecticut

9123

Bylaws of the Board

Secretary

A member of the Enfield Board of Education shall be elected Secretary and shall perform the duties assigned by law and the Board.

The Secretary shall be responsible for:

- Communicate all correspondence to the Board of Education
- Calling a Board of Education meeting in the absence of the Board Chair and Vice-Chair.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference: Connecticut General Statutes

10-218 Officer. Meetings.

10-224 Duties of secretary.

10-225 Salaries of secretary and attendance officers.

Bylaw adopted by the Board: October 24, 2017